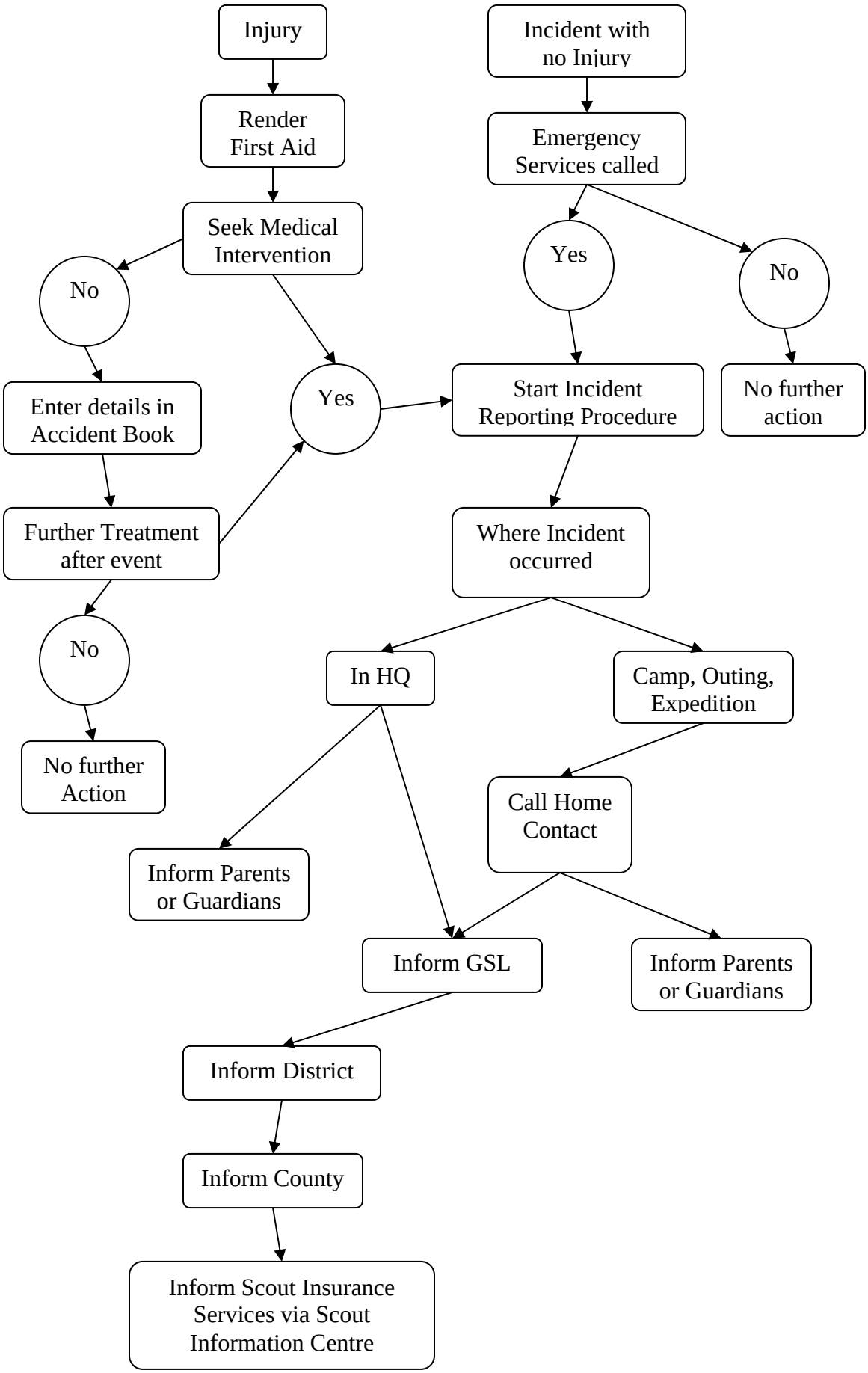Accident Reporting Procedure